



OFFERING our members opportunities for developing skills in the art and business of theatre
 SUPPORT FOR a broad range of performers and artists who use the Roxy Theatre
 LOCAL partnership-building with community groups to support our mission
 THEATRE performances, repertory and original, regularly produced by members

Minutes of Board of Directors Meeting Via ZOOM April 27, 2021

Board Members Present	Corry Lapointe, Past President Cathie Locke, President Jack Goad, Vice President Rick Twining, Treasurer	Yvonne Korince, Secretary Kathleen Cassidy, Director	Sandy Lemaitre, Director Bill Murphy, Director Jed Phillips, Director
Not Present	Dale Albrecht, Director		
Others Present	Marcia Cunningham, Executive Director		

1) <i>Call to order</i>	The meeting commenced at 6:30 p.m.
2) <i>Approval of agenda</i>	MOTION 2021/04/27:1 BIRT the Board approve the agenda, with any amendments. Jed Phillips; seconded Rick Twining; CARRIED.
3) <i>Approval of the minutes of the previous meeting</i>	Approval of minutes. MOTION 2021/04/27:2 BIRT the Board approve April 13, 2021 minutes, with any amendments. Bill Murphy; seconded Kathleen Cassidy; CARRIED.
4) <i>Administrative Items</i>	a) The Sun Times ran an excellent article today on OSLT receiving the Ontario Trillium Foundation grant which included an interview with Cathie.
5) <i>Business Arising</i>	a) Action Items from last Board meeting <ul style="list-style-type: none"> i. Yvonne advised that the Fire Safety Plan has been found online and has been filed digitally with Board of Directors Info Policies & Procedures. No further action required. ii. ACTION: Cathie will forward a message in the coming week to Marcia to arrange eblast to members (past and present) re: call for volunteers to the Board
6) <i>New Business</i>	a) Framework for Roxy Projects vs OSLT productions – See attached Preamble. The Board was reminded that decision making and monitoring of OSLT Playbill productions are the purview of the Board, whereas other projects related to doing business under the Roxy umbrella are the purview of the Executive Director. The ED, ever mindful of our low tolerance for financial risk, our obligation under recent OTF grant to run virtual programming and minimizing draining the pool of OSLT volunteers, is charged with the task of creating alternative content and evaluating any Roxy project submissions (virtual or otherwise) in terms of the benefits to our organization. Members have open audition access to all Playbill productions. However, Roxy projects are encouraged but not required to be available for open auditions. Agreed that messaging to members is very important.

	<p>ACTION: Yvonne (on behalf of the Board) will draft an article for the next newsletter advising members of the distinction between member access to OSLT productions and Roxy Projects. The article, with input from Marcia, will include request for submissions for Roxy Projects.</p> <p>b) OTF Operational Grant Cathie advised that a new OTF Operational Grant is available to us. The deadline for application has been extended to May 5/. We could qualify for a maximum of \$50,000 under the innovation and equipment categories. This money could help with alternative content that Marcia is looking to secure. Marcia is also researching the CAPF and Ontario Arts Council grants. MOTION 2021/04/27:3 BIRT Marcia is directed to submit application to the Ontario Trillium Foundation Operational grant. Rick Twining; seconded Bill Murphy. Carried.</p> <p>c) Play Reading Team Recommendation – See attached proposal and Play Reading Team response and recommendation to the proposal for a One Act play. MOTION 2021/04/27:4 BIRT the proposal from Mark Vigneux for a One Act play be removed from the playbill for 2021\22 season. Rick Twining; seconded Jed Phillips. Carried.</p> <p>ACTION: Jed Phillips to inform Peter Leonard of the Board’s decision. Peter will advise Mark.</p> <p>d) Other:</p> <ul style="list-style-type: none"> i. Marcia gave an update of the outcome of the recent flooding. Stage rebuilding is almost complete; Re-drywalling completed; Replacement black curtains on order; Working successfully with Georgian Bay Safety (GBF) re: what the deluge system went off. Parking the approval to hire engineer until review and recommendations from GBF are completed. She will report to the Board at the May 11th meeting. ii. Marcia advised that, given the current lockdown and uncertainty of restrictions allowing indoor activities in the near future, the Roxy Youth Group will run their camps and shows at Kelso Beach. iii. Marcia requested input to Building needs in the event she finds grants to support renovations. She was directed to review the Capital Plan.
--	--

7) *Correspondence* None

8) *Future Meetings* Board Meeting – Tuesday, May 11, 2021, 6:30 p.m.
Virtual Social Meeting – Tuesday, May 18, 2021, 7:00 pm
Board Meeting - Tuesday, May 25, 2021, 6:30 p.m.
General Membership Meeting – Tuesday, June 15, 2021, 7:00 pm

9) *Adjournment* **MOTION 2021/04/27:5 BIRT the meeting is adjourned. Jed Phillips; seconded Bill Murphy; CARRIED.**

Adjourned at 7:29 p.m.

Attachments: These were sent out prior to this meeting or made available at the meeting. They are available upon request. **(Listed in order presented)**

- Agenda
- Draft Minutes of April 13, 2021
- Preamble to Framework for Roxy vs OSLT projects
- Play Reading Team Recommendation

Approved: NEXT MMMM DD, 2021 (**pending**)

President
Cathie Locke

Secretary
Yvonne Korince