



OFFERING our members opportunities for developing skills in the art and business of theatre  
 SUPPORT FOR a broad range of performers and artists who use the Roxy Theatre  
 LOCAL partnership-building with community groups to support our mission  
 THEATRE performances, repertory and original, regularly produced by members

## Minutes of Board of Directors Meeting Via ZOOM June 8, 2021

Board Members Present	Cathie Locke, President Jack Goad, Vice President Rick Twining, Treasurer	Dale Albrecht, Director Kathleen Cassidy, Director	Sandy Lemaitre, Director Bill Murphy, Director Jed Phillips, Director
Not Present	Sandy Lemaitre, Director	Yvonne Korince, Secretary	
Others Present	Marcia Cunningham, Executive Director	(recorded minutes)	

1) <i>Call to order</i>	The meeting commenced at 6:32 p.m.
2) <i>Approval of agenda</i>	<b>MOTION 2021/06/08:1 BIRT the Board approve the agenda, with any amendments. Jed; seconded Jack; CARRIED.</b>
3) <i>Approval of the minutes of the previous meeting</i>	Approval of minutes. <b>MOTION 2021/06/08:2 BIRT the Board approve May 11, 2021 minutes, with any amendments. Rick; seconded Kathleen; CARRIED.</b>
4) <i>Administrative Items</i>	a) None
5) <i>Business Arising</i>	Action Items from previous meeting(s): a) Confirmation of completion of assigned items: <b>ACTION: Marcia to connect with Community Foundation and advise Cathie (previously Cathie’s task from 5/11 meeting)</b> b) Re-opening Team Completed Actions Items Report (submitted prior to meeting)
6) <i>Executive Director’s Report</i>	Report was submitted prior to the meeting.  Additions to the report: None  Discussion: <ul style="list-style-type: none"> <li>• Confidential Owen Sound City opportunity discussed. Not yet firm.</li> <li>• Deluge – likely we will never know for sure why it went off.</li> </ul>
7) <i>Treasurer’s Report</i>	TREASURER’S REPORT, Balance Sheet and Comparative Income Statement as of 05 17, 2021 were submitted prior to meeting.
8) <i>Team Reports</i>	MEMBERSHIP TEAM – Dale Albrecht Report submitted prior to meeting.  <hr/> NEWSLETTER – Judy Beth Armstrong Request submitted prior to meeting.

9) <i>Production Reports</i>	ROXY YOUTH GROUP – Dan Herrick & Lacey Mooney
10) <i>New Business</i>	<p>a) Re-Opening – Update on Summerfolk rental: ED: Likely daytime concert plus evening virtual event for which we will partner with CTRE to film/stream; Summerfolk will ticket the event; we will run bar; mixed Front of House between their team and ours; contracts will be finalized in coming weeks depending on public health / reopening guidelines.</p> <p>b) Dale: Would like to start a subcommittee to write a land acknowledgment for Roxy / OSLT, where / when spoken and published. The membership may also be asked to assist.</p> <p>c) Cathie announced that the David Leslie Scholarship will be awarded to Jasmine Brough.</p>
11) <i>Correspondence</i>	None
12) <i>In Camera</i>	In Camera No in camera meeting was held.

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13) *Future Meetings*      Virtual General Membership Meeting – Tuesday, June 22, 2021, 7:00 pm  
Board Meeting – Tuesday, July 13, 2021, 6:30 pm  
Board Meeting - Tuesday, August 10, 2021, 6:30 pm

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14) *Adjournment*      **MOTION 2021/06/08:# BIRT the meeting is adjourned.**  
**Bill forwarded; Jed seconded; CARRIED.**

Adjourned at 07:23 p.m.

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Attachments: These were sent out prior to this meeting or made available at the meeting. They are available upon request.

- Agenda
- Draft Minutes of 2021/05/11
- Re-Opening Team Completed Action Items Report
- Executive Director’s Report as 2021/06/03
- Comparative Income Statement as at 2021
- Balance Sheet as at 2021
- Treasurer’s Report as at 2021
- Team Report – Membership
- Team Report - Newsletter

Approved: NEXT July 13, 2021 (pending)

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President  
Cathie Locke

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Secretary  
Yvonne Korince