



OFFERING our members opportunities for developing skills in the art and business of theatre
 SUPPORT FOR a broad range of performers and artists who use the Roxy Theatre
 LOCAL partnership-building with community groups to support our mission
 THEATRE performances, repertory and original, regularly produced by members

Minutes of Board of Directors Meeting June 10, 2022

Board Members Present	Cathie Locke, President Val Underwood, Vice President Jack Goad, Treasurer	Anne Thompson, Secretary Kathleen Cassidy, Director	Fiona McConachie-Anderson, Director Jed Phillips, Director
Not Present	Dale Albrecht, Director		
Others Present	Marcia Cunningham, Executive Director		

1) <i>Call to order</i>	The meeting commenced at 9:57 p.m.
2) <i>Land Acknowledgment</i>	The Land Acknowledgement was read by Fiona McConachie-Anderson.
3) <i>Approval of agenda</i>	MOTION 2022/06/10:1 BIRT the Board approve the agenda, with any amendments. Fiona McConachie- Anderson seconded Jed Phillips; CARRIED
4) <i>Approval of the minutes of the previous meeting</i>	Approval of minutes. MOTION 2022/06/10:2 BIRT the Board approve May 10, 2022 minutes, with any amendments. Val Underwood; seconded Fiona McConachie-Anderson; CARRIED. MOTION 2022/06/10:3 BIRT the Board approve May 24, 2022 minutes, with any amendments. Fiona McConachie-Anderson; seconded; Kathleen Cassidy; CARRIED
5) <i>Strategic Plan Update</i>	No updates currently.
6) <i>Business Arising</i>	Action Items from previous meeting(s): a) Confirmation of completion of assigned items
7) <i>Executive Director's Report</i>	Report and Business Plan were submitted prior to the meeting. RYC & OSLT/Roxy Budgets Motion 2022/06/10: 4 BIRT that the Final Budget 22/23, the Business Plan 22/23, and the revised RYC Plan 22/23 be accepted as submitted June 10, 2022. Jack Goad; seconded Fiona McConachie-Anderson; CARRIED In favour: Val Underwood, Jed Phillips, Jack Goad, Anne Thompson, Kathleen Cassidy, Fiona McConachie-Anderson. Not in favour-Cathie Locke.

8) <i>Treasurer's Report</i>	Treasurer's Report, Balance Sheet and Comparative Income Statement April 30, 2022 were submitted prior to the meeting.
9) <i>Team Reports</i>	WODL – newsletter provided to Team Leads and Board Members
10) <i>Production Reports</i>	Beauty & the Beast – Budget presentation: Fiona McConachie-Anderson Vote on budget approval deferred to July as Producers' Team intends to introduce a new Budget Submission Form for use in 22/23 Season. Budget was approved in principle. Born Yesterday production reconciliation reviewed.
11) <i>New Business</i>	a) 2022 Board Elections – awareness needs to be created for openings on the Board for 22/23 – Cathie and Jack are building a list of members, and non-members to approach/recruit new members. Fiona will join this team. Board as Nominating Committee puts forward a slate of candidates. b) Roxy Presents/Co-productions definitions document, guidelines – to be deferred to next meeting. Jed Phillips and Val Underwood
12) <i>Correspondence</i>	none
13) <i>In Camera</i>	none
14) <i>Future Meetings</i>	Board Meeting – Tuesday, July 12, 2022, 6:30 p.m. General Membership Meeting – Tuesday, June 28, 2022, 7:30 pm
15) <i>Adjournment</i>	MOTION 2022/06/10: #5 BIRT the meeting is adjourned. Fiona McConachie-Anderson; seconded Jed Phillips; CARRIED. Adjourned at 12:15 p.m.

Attachments: These were sent out prior to this meeting or made available at the meeting. They are available upon request.

- Agenda
- Draft Minutes of May 10, 2022 and May 24, 2022
- Executive Director's Report as at June 8, 2022
- Business Plan 22/23
- Budget 22/23
- Comparative Income Statement as at April 30, 2022
- Balance Sheet as at April 30, 2022
- Treasurer's Report as at June 8, 2022
- Production Report – Beauty & The Beast
- Production Report – Born Yesterday

Approved: NEXT July 12, 2022

President
Cathie Locke

Secretary
Anne Thompson