



Owen Sound Little Theatre

BUDGET SUBMISSION FORM

Production Title: Play Budget *Revised as of Oct. 2023

Budget Item	Guideline	Proposed	Actual
Rehearsal Rental	\$2000		
Royalties	\$9600		
Scripts	\$250		
Set Construction	\$2500		
Set Décor & Painting	\$500		
Properties – Set	\$300		
Properties – Hand	\$200		
Wardrobe	\$500		
Make-Up *	-		
Hair/Wigs	\$100		
Technical Director **	-		
Lighting	\$100		
Sound	\$100		
Photocopies	\$500		
Graphics	\$500		
Publicity / Advertising **	-		
Photography	\$500		
Stage Manager Miscellaneous	\$100		
Producers Miscellaneous	\$300		
Closing Party	\$600		
Company Show T-Shirts	\$600		
TOTALS:			
	\$19 250		
Additional Item(s)			
e.g. Streaming			
e.g. Mics (including batteries)			

INCOME

Revenue: _____
 Misc. Income: \$ _____ Total Income: _____

Income less Expense = Profit (Loss): _____

Submitted by: _____ Producer _____

Board Approval: _____

*Make-up budget is calculated using formula referenced in the *OSLT Producers Handbook*.

**Technical director and advertising costs will be applied to each OSLT production fairly/equitably as determined by the ED. These costs are not included in the budget submission or reconciliation.

NOTE: HST is not included in totals when reconciling budget.

Updated: October 2023