

# **OSLT Code of Conduct**

## **Performers - Rehearsals and Performances**

1. A positive attitude is everything! Treat your fellow actors and director with respect.
2. Don't create problems—create solutions.
3. When in public and someone asks you how the show is going, always be positive. You might say, “Show's going great. You'd better get your tickets early.”
4. Check your email everyday for important information and updates.
5. Be ready to start on time; get to the theatre before rehearsals start time and warm yourself up
6. Listen to your stage manager and assistant stage managers. They are giving you direction directly from the director.
7. Always bring a pencil and your script to rehearsals and write down the notes the director gives you.
8. Pay attention during rehearsals and know when it is your time onstage. Do not have the director or stage manager have to come and find you.
9. Be direct-able. That means try the things asked of you, even if you disagree. If you continue to disagree, speak to the director but only after you've tried it a few times.
10. Always be open and gracious to the notes a director gives you, even if you disagree. Say “Thank you” after the director gives you the note, or “May we speak about this later?” if you don't understand or disagree.
11. Never give another actor notes (i.e. direction) If another actor gives you notes politely say, “Thanks for that, but I think it's best we do this kind of thing through the director or stage manager.”
12. No fooling around or talking backstage during rehearsal.
13. Your creative ideas are always welcome and encouraged—but remember the director has the final say.
14. Learn your lines by the “off book” deadline. Real character development begins after you know your lines.
15. Always hang up your costume and place props back in their proper place.
16. Do not handle other people's props.
17. Actors and crew are equals. Theatre would not happen without both working together to create art. Show appreciation for crew members.
18. Be willing to help in any way you can to make this a successful production. Theatre is a collaborative creation.
19. Do not leave the premises in costume.
20. All actors and crew members must sign in at the call board when they arrive.
21. Do not drink or eat anything other than water in your costume without covering it.
22. Do not leave the backstage or dressing room area (including the outside area) during a performance.

23. Do not go on stage “cold.” Prior to each entrance prepare by thinking about where you (as your character) have just come from and what you want as you enter each scene.
24. Do not break character if something goes wrong on stage.
25. You are responsible for your own property; it is best to leave all jewelry or valuables at home.
26. No talking backstage during a performance. Conversation in the green room and makeup room should be very quiet, as the stage door can be open at any time.
27. Please stay away from your cell phone while backstage.
28. Absolutely no visitors backstage during the performance, during intermission, or immediately after the show. Remember backstage is a private area, and fellow actors may be changing. Strangers can feel like an intrusion to the trusted space you and your fellow actors have created together.
29. Do not share unauthorized photos, videos, or confidential production details on social media without permission.
30. Do not use alcohol, drugs, or any illegal substances during any production-related activities.
31. Personal hygiene is an important aspect of maintaining a comfortable and respectful environment for everyone (i.e. shower before arriving, wear deodorant etc.). Additionally, to accommodate those with allergies, please avoid wearing strong scents such as perfume.
32. All wardrobe changes must occur in a designated changing area. Changing in common areas is not permitted in order to maintain professionalism and respect for all individuals.
33. No one should enter a designated changing area without permission, especially if it is clearly in use by others.
34. To ensure everyone’s comfort, please wear appropriate attire in common areas at all times. (ie avoid walking around in under garments in the green room)

*I understand that failure to adhere to this Performer’s Code of Conduct, and the OSLT Member Code of Conduct, may result in disciplinary action, including removal from the production. By signing this document I acknowledge I have read the Performer’s Code of Conduct, and the OSLT Member’s Code of Conduct.*

**Cast Member Name** \_\_\_\_\_

**Cast Member Signature** \_\_\_\_\_

**Date (D/M/YYYY)** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Parent/Guardian Signature** (if under 18) \_\_\_\_\_

**Owen Sound Little Theatre** thanks you for your dedication and commitment to making our productions a success!